

Lesson 34: Reporting Work-Related Issues

By Xandra

1. Dialogue

First, repeat after your tutor. Then, practice each role.

Charles is the manager at Takeshi's office. Takeshi is talking to Charles about his work area.

Takeshi: Good morning, Mr. Watson. Can I talk to you for a minute?

Mr. Watson: Sure, Takeshi. What can I do for you?

Takeshi: I was wondering if I could move to another desk.

Mr. Watson: Why? Is there anything wrong?

Takeshi: It's too cold in my work area. I'm always **suffering from** coughs and colds.

Mr. Watson: I understand. I'll find a better work area for you.

Takeshi: I appreciate that, Mr. Watson. Thank you for listening to me.

2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. Jack is **suffering from** muscle pain.
2. Kazuya **suffers from** diarrhea every time he visits another country.
3. How often do you **suffer from** headaches?

* **suffer from** ~ / ~に苦しむ

3. Your Task

You've just received your salary. There's some money missing from your salary, so you report it to your manager (=your tutor). Politely tell him how much you received, and how much is lacking in your salary.

4. Let's Talk

What kind of problems do you report to your manager?

Why is it important to report office issues?

Do you like reporting office issues to your boss? Why or why not?

5. Today's photo

Describe the photo in your words as precisely as possible.



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